

**KENTUCKY BOARD OF INTERPRETERS FOR THE DEAF AND HARD OF HEARING**  
**MEETING MINUTE**  
**March 7, 2023**

A meeting of the Kentucky Board of Licensure of Interpreters for the Deaf and Hard of Hearing was held virtually through Zoom on March 7, 2023.

**MEMBERS PRESENT**

Marva Johnson [*CPI*] (**Chair**)  
Nina Coyer [*CDI*] (**Vice Chair**)  
Hunter Bryant [*CPI*]  
Rebecca Kreutzer [Citizen at Large]  
Edie Ryan [*CPI*]

**MEMBERS NOT PRESENT**

**DEPARTMENT OF PROFESSIONAL LICENSING**

Tiler Hahn, Board Administrator  
Kristin Lawson, Commissioner  
Jamar Carter, Admin. Section Supervisor

**LEGAL**

Sara Janes, Board Counsel

**GUESTS** (2 working interpreters present at each meeting)

Rachel Rodgers

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**CALL TO ORDER**

Marva Johnson called the meeting to order at 1:06 p.m.

**MINUTES**

A motion was made by Nina Coyer to approve the February 21, 2022, special meeting minutes. Motion, seconded by Hunter Bryant, carried.

**FINANCIALS**

No financials to review currently.

**DPL UPDATE**

Commissioner Kristin Lawson has no report for the Board as of today. Marva Johnson requested to know the place to send people too that want to apply to sit on the Board. Commissioner placed link in the chat.

**LEGAL COUNSEL**

The Board counsel informed the Board of the Complaints Committees recommendations.

The Complaints Committee motions to have the following recommendations for complaints 2021KBI00001 & 2021KBI00002:

- Cease and desist letters sent to unlicensed individuals & Businesses listed in the complaints.
- Disposition sent to the complainant w/ copy of Cease-and-desist letters.

Motion, seconded by Hunter Bryant, Carried.

Board Counsel stated they have been working with Courtney Cook (Fiscal Supervisor) about the RFP (request for proposal). The Board can place a cap of \$5,000 on RFPs. Edie Ryan asked if an investigation of a complaint makes the complaint go to courts, then is the board able to re-coup cost of the investigation. Board Counsel to explore this.

The Board Counsel & Board discussed an R.S. Invalid Payment. A motion made by Edie Ryan to have Board Counsel send a demand for payment within seven days letter and if payment is not received then to begin a formal Board complaint on R.S. Motion, seconded by Nina Coyer, carried.

### **NEW BUSINESS**

The Board discussed the application committee. A motion was made by Rebecca Kreutzer to have Edie Ryan, Hunter Bryant, & Marva Johnson on the Applications Committee. Motion, seconded by Nina Coyer, carried.

Marva Johnson Suggested the Regulations Committee move forward with scheduling a meeting. A motion made by Rebecca Kreutzer that the Regulations Committee meet on 3/23/2023 at 2p.m. EST. Motion, seconded by Nina Coyer, carried.

The Board reviewed a budget report. No action required.

### **OLD BUSINESS**

The Board discussed the open Board positions. Board Counsel will look into the CDI position and if out of state residents with KY licensure can hold that position.

### **ADJOURN**

A motion made by Nina Coyer to adjourn the meeting at 1:53 p.m. Motion, seconded by Hunter Bryant, carried.



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Marva Johnson, Chair

**NEXT BOARD MEETING: June 6, 2023 (Regular Meeting)**